



## BSWC e-Bhandaran

# USER MANUAL - INTERNAL MOVEMENT

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# INTERNAL MOVEMENT

The warehouse staff has the provision to move/shift the stock placed in a stack to another incase the stack is not fit for storage. This process of shifting is called as Internal Movement.

(User – WHM)

## Intra Godown Movement

### 1. Create Internal Movement

A. A warehouse can create an Internal movement by following the steps described below:

**Internal Movement → Create Internal Movement**

Warehouse > Internal Movement

**Internal Movement**

Choose Type\*  Choose Source Godown\*  [Get Detail](#)


**Manage Depositors**

#	Stack	Commodity	Balance Bags	Madeup/Palla/Spillage Bags	Move Bags	Move Madeup/Palla/Spillage Bags
<b>AARICSON</b>						
1	<input type="checkbox"/> 1A-4	WHEAT	1000	0	<input type="text"/>	<input type="text"/>
<b>IFFCO SONIPAT</b>						
1	<input type="checkbox"/> 1A-9	FERTILIZER	360	0	<input type="text"/>	<input type="text"/>
<b>FCI</b>						
1	<input type="checkbox"/> 1A-10	RICE (Non-Basmati)	3790	0	<input type="text"/>	<input type="text"/>
<b>FCI Moga</b>						
1	<input type="checkbox"/> 1A-6	RICE (Non-Basmati)	38	0	<input type="text"/>	<input type="text"/>
<b>LG Electronics</b>						
1	<input type="checkbox"/> 1A-12	WHEAT	50600	2	<input type="text"/>	<input type="text"/>
<b>SWARNA</b>						
1	<input type="checkbox"/> 1A-5	RICE (Non-Basmati)	2092	5	<input type="text"/>	<input type="text"/>

[Save & Next](#)

B. The user will get details of the stock by selecting the following:

- a) Type
  - i) Intra Godown (within godown)

- ii) Inter Godown (Between Godown)
- b) Source Godown
- C. Once the user enters the details and hits on the ‘Get Detail’ button, the system will display the list of stacks with their stock to choose from.
- D. The user can select the desired stack by first clicking on the  icon and then clicking on the checkbox for the respective row.
- E. Then the user will enter the number of units and Palla/spillage/Made up they want to move under the ‘Move Bags’ and ‘Move Madeup/Palla/Spillage bags’ column.
- F. Once done, the user will click on the ‘Save & Next’ button and confirm their action to proceed ahead.

Warehouse > Stack Details Back

**RICE 1A-6**

Mode of Transfer* <input type="text" value="Choose One"/>	Weightment Required* <input type="text" value="Choose One"/>	Choose Destination godown* <input type="text" value="Choose One"/>
Destination Compartment* <input type="text" value="Choose One"/>	Stack type* <input type="text" value="Choose One"/>	Destination Stack No* <input type="text" value="Nothing selected"/>
Bags/Units* <input type="text" value="38"/>	Palla/Spillage/Madeup Bags* <input type="text"/>	

Reason\*

**Madeup, Palla & Spillage Bags\***

Stack No <input type="text" value="1A-6"/>	Available Madeup Bags (in particular stack) <input type="text" value="0"/>	Available Palla Bags (in particular stack) <input type="text" value="0"/>
Available Spillage Bags (in particular stack) <input type="text" value="0"/>		

**Stacking Details\***

2A-3	Bags <input type="text"/>	Madeup Bags <input type="text"/>	Palla Bags <input type="text"/>	Spillage Bags <input type="text" value="2"/>
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Submit

- G. On the next screen, the user will enter the required details like:
  - a) Mode of transport
    - i) **With Truck**
      - (1) **Weightment Required - Yes**
        - (a) For With Truck if the user selects weightment as ‘Yes,’ then user will perform weightment in the Gate In to Gate Out process recording weight through WCM or LWB. The

weight captured in the weightment process will move to the destination stack.

Warehouse > Stack Details Back

**RICE 2A-1**

Mode of Transfer<sup>\*</sup>: With Truck  
 Weightment Required<sup>\*</sup>: YES  
 Destination Compartment<sup>\*</sup>: 2A

Stack type<sup>\*</sup>: Full Stack  
 Destination Stack No<sup>\*</sup>: 2A-3  
 Bags/Units<sup>\*</sup>: 1000

Palla/Spillage/Madeup Bags<sup>\*</sup>: 15

Reason<sup>\*</sup>:

Madeup, Palla & Spillage Bags<sup>\*</sup>

Stack No: 2A-1  
 Available Madeup Bags (in particular stack): 0  
 Available Palla Bags (in particular stack): 0

Available Spillage Bags (in particular stack): 19

Stacking Details<sup>\*</sup>

2A-3  
 Bags: 1000  
 Madeup Bags: 0  
 Palla Bags: 0  
 Spillage Bags: 19

Submit

- (b) The user will then enter the required details in the form and click on the submit button.
- (c) Post confirming their action, an internal movement token will show up at the Gate-In screen.

**(d) Gate In Screen**

Gate In 27-07-2021 Gate In History

1 — 2 — 3 — 4 — 5 — 6  
 Gate In — Tare Weighment — Stack Out — Weighment — Stacking — Gate out

Showing 1-1 of 1 item.

S.No.	Depositor Name	Depositor Account No.	Commodity	Variety	Action
1	FCI Moga	2018/000041	RICE (Non-Basmati)	NON BASMATI	<span>Next</span>

- (i) The user will click on the next button to proceed ahead.

Gate In [Gate In History](#) [Back](#)

1 2 3 4 5 6

Gate In Tare Weighment Stack Out Weighment Stacking Gate out

Depositor Name\* FCI Moga Gate In Date\* 27/07/2021 Gate In Time\* 11:25 PM

Gate In Number\* Gate No. 1 Vehicle No.\* Enter Vehicle Number Driver Name\* Enter Name of Driver

[Save](#) [Cancel](#)

(ii) The user will enter the required details and click on the save button to proceed to the next step.

(iii) The user can click on the Gate-In history button to view the list of gate-ins that happened over a time.

Issue Gate In History

27/07/2021 TO 28/07/2021 [Search](#) [Issue Gate In](#)

Showing 1-1 of 1 item.

#	Depositor Name	Token Number	Gatepass Number	Vehicle Number	In Date	In Time	Actions
1	FCI Moga	270721/pb01ed2345/0001	AP0260296	pb01ed2345	27/07/2021	11:25 PM	

(iv) The user can perform the following steps on the screen:

- Search:** By providing the from date and to date the user can search for a specific period.
- Print:** Clicking on the print icon will print the gate-in pass.

## (e) Tare Weighment

Tare Weighment

1 Gate In 2 Tare Weighment 3 Stack Out 4 Quality Check 5 Weighment 6 Gate out

Token No. : 270721/pb01ed2345/0001 Search

Warehouse Name\* ASSETC Commodity Group\* FOOD GRAIN Commodity Name\* RICE (Non-Basmati) (NON BASMATI)

Name of Depositor\* FCI Moga Vehicle No.\* pb01ed2345 Driver Name\* suresh

Weighment Date\* 27/07/2021 Weighment Time\* 23.26 Weighbridge Owner Type : OWN

Tare Weight (Qtls)\* Capture Weight Save

- (i) The user will select the respective token from the Token number drop-down and hit the search button. This action will display the form fields to the user.
- (ii) The user will select the weighbridge owner type and proceed with capturing the tare weight of the truck.

Capture Weight (Qtls)

Capture Close

- (iii) Once done, the user will save the details and proceed to the next step.
- (iv) The user can click on the Weighment history button to view the list of weighments performed over a time.

Issue Weighment History

27/07/2021 TO 28/07/2021 Search Issue Weighment

Showing 1-1 of 1 item.

#	Token No	Owner Type	Gross Weight	Truck No	Weighment Date	Weighment Time	Verify
1	270721/pb01ed2345/0001	OWN	0.00000	270721	27/07/2021	23.26	

- (v) The user can perform the following steps on the screen:
  1. **Search:** By providing the from date and to date the user can search for a specific period.

2. **Print:** Clicking on the print icon will print the weighment slip.

**(f) Stack Out**

Stack Out

1 Gate In 2 Tare Weighment 3 Stack Out 4 Weighment 5 Stacking 6 Gate out

Select Main Token: 270721/pb01ed2345/0001  
Select Sub Token: 270721/pb01ed2345/0001(S1) Search

Depositer Details

WHR Number *	Compartment *	Stack Number *	Balance Packages/Units/Bags or Lots *	Requested Packages/Units/Bags or Lots *	Add More
FCI-1584682476	2A	2A-4	40	40	

Stack No	Madeup Bags	Palla Bags	Spillage Bags
2A-4	5	0	45

Save Cancel

- (i) The user will select the main token and sub token from the provided drop-downs and hit the search button. This action will display the form fields.
- (ii) The user will enter the requested details and proceed with saving the details.
- (iii) The user can select multiple stacks for stack out by clicking on the 'Add More' button.
- (iv) Once the details are saved, the user will proceed to the next space.



## (g) Weighment

Issue Weighment Out

1 Gate In    2 Tare Weighment    3 Stack Out    4 Weighment    5 Stacking    6 Gate out

Token No.\*  
270721/pb01ed2345/0001(S1)

Warehouse Name\* ASSETC    Commodity Group\* FOOD GRAIN    Commodity Name\* RICE (Non-Basmati)(NON BASMATI)

Name of Depositor\* FCI Moga    Truck No.\* pb01ed2345    Driver Name\* suresh

Weighment Date\* 27/07/2021    Weighment Time\* 23:57

Tare Weight(Qtls)\* 30.00000    Gross Weight(Qtls)\*      Weight of One Empty Gunny in (Grams Only)

Net Weight(Qtls)

Details

Sr No.	Stack No.	No. of Bags/Units (Stack Out)	Acknowledgement/ Warehouse Receipt No
1	2A-4	40	FCI-1584682476

- (i) The user will select the token from the token number drop-down and hit the search button. This action will display the form fields.
- (ii) Then the user will proceed with entering the weighment details requested on the screen.
- (iii) The user will click on the capture weight button and proceed with entering the gross weight of the truck. The system will auto-calculate the Net weight of the stock through the following formula:  
**Net Weight = Gross weight – Tare weight – (Empty gunny weight \* number of bags)**
- (iv) Once the details are entered and saved, the user will proceed to the next step.

## (h) Stacking

Stack Details

1 Gate In 2 Tare Weighment 3 Stack Out 4 Weighment 5 Stacking 6 Gate out

Token No.  
270721/pb01ed2345/0001(S1) Search

Commodity: RICE (Non-Basmati) Variety: NON BASMATI No. Of Units: 40  
Date: 28-07-2021

Godown No\*: 2 Compartment No\*: 2A Stack type: Full Stack  
Main Stack No\*: 2A-3 Bags/Units\*: 40  
Madeup Bags: 5 Palla Bags: 0 Spillage Bags: 45

Submit

(i) The user will select the token from the token number drop-down and hit the search button. This action will display the form fields.

(ii) Then the user will proceed with entering the details requested on the screen.

**Note: The user can select a different stack from the one selected at the time of creating the Internal movement.**

(iii) Once the details are entered and saved, the user will proceed to the next step.

## (i) Gate Out

Gate Out

1 Gate In 2 Tare Weighment 3 Stack Out 4 Weighment 5 Stacking 6 Gate out

Token No.\*  
270721/pb01ed2345/0001 Search

Gate Out Date & Time\*  
28/07/2021 12:08 AM Gate Out Number\*  
Gate No. 1 Gate Out Vehicle Status\*  
LOADED

Vehicle No.\*  
pb01ed2345 Name of Driver\*  
suresh Gate In Number\*  
Gate No. 1

Remarks\*

Save

- (i) The user will select the token from the token number drop-down and hit the search button. This action will display the form fields.
- (ii) Then the user will proceed with entering the details requested on the screen.
- (iii) Once the details are entered and saved, the internal movement process is complete and the data is populated in the relevant reports & registers.

**(2) Weighment Required - No**

- (a) For With truck movement if the user selects ‘No,’ then the average weight of the bags in the stack will move to the destination stack.

Warehouse > Stack Details Back

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**RICE 2A-4**

Mode of Transfer* With Truck	Weighment Required* NO	Destination Compartment* 2A
Stack type* Full Stack	Destination Stack No* 2A-3	Bags/Units* 40

Palla/Spillage/Madeup Bags\*

Reason\*  
 Stack not fit for storage G

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Madeup, Palla & Spillage Bags\*

Stack No 2A-4	Available Madeup Bags (in particular stack) 0	Available Palla Bags (in particular stack) 0
Available Spillage Bags (in particular stack) 0		

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Stacking Details\*

2A-3	Bags 40	Madeup Bags 0	Palla Bags 0	Spillage Bags 0
------	------------	------------------	-----------------	--------------------

Submit

- (b) The user will then enter the required details in the form and click on the submit button.
- (c) Post confirming their action, an internal movement token will show up at the Gate-In screen.

### (d) Gate In Screen

Gate In 27-07-2021 Gate In History

1 — 2 — 3 — 4 — 5 — 6

Gate In      Tare Weighment      Stack Out      Weighment      Stacking      Gate out

Showing 1-1 of 1 item.

S.No.	Depositor Name	Depositor Account No.	Commodity	Variety	Action
1	FCI Moga	2018/000041	RICE (Non-Basmati)	NON BASMATI	<span>Next</span>

(i) The user will click on the next button to proceed ahead.

Gate In Gate In History    Back

1 — 2 — 3 — 4 — 5 — 6

Gate In      Tare Weighment      Stack Out      Weighment      Stacking      Gate out

Depositor Name\*       Gate In Date\*       Gate In Time\*

Gate In Number\*       Vehicle No.\*       Driver Name\*

Save Cancel

(ii) The user will enter the required details and click on the save button to proceed to the next step.

(iii) The user can click on the Gate-In history button to view the list of gate-ins that happened over a time.

Issue Gate In History

TO  Search Issue Gate In

Showing 1-1 of 1 item.

#	Depositor Name	Token Number	Gatepass Number	Vehicle Number	In Date	In Time	Actions
1	FCI Moga	270721/pb01ed2345/0001	AP0260296	pb01ed2345	27/07/2021	11:25 PM	

(iv) The user can perform the following steps on the screen:

1. **Search:** By providing the from date and to date the user can search for a specific period.
2. **Print:** Clicking on the print icon will print the gate-in pass.

## (e) Stack Out

Stack Out

1 Gate In    2 Tare Weighment    3 Stack Out    4 Weighment    5 Stacking    6 Gate out

Select Main Token  
270721/pb01ed2345/0001

Select Sub Token  
270721/pb01ed2345/0001(S1)

Search

Depositer Details

WHR Number *	Compartment *	Stack Number *	Balance Packages/Units/Bags or Lots *	Requested Packages/Units/Bags or Lots *	Add More
FCI-1584682476	2A	2A-4	40	40	

Stack No	Madeup Bags	Palla Bags	Spillage Bags
2A-4	5	0	45

Save Cancel

- (i) The user will select the main token and sub token from the provided drop-downs and hit the search button. This action will display the form fields.
- (ii) The user will enter the requested details and proceed with saving the details.
- (iii) The user can select multiple stacks for stack out by clicking on the 'Add More' button.
- (iv) Once the details are saved, the user will proceed to the next space.

## (f) Stacking

Stack Details

1 Gate In 2 Tare Weighment 3 Stack Out 4 Weighment 5 Stacking 6 Gate out

Token No.  
270721/pb01ed2345/0001(S1) Search

Commodity: RICE (Non-Basmati) Variety: NON BASMATI No. Of Units: 40  
Date: 28-07-2021

Godown No\*: 2 Compartment No\*: 2A Stack type: Full Stack  
Main Stack No\*: 2A-3 Bags/Units\*: 40  
Madeup Bags: 5 Palla Bags: 0 Spillage Bags: 45

Submit

- (i) The user will select the token from the token number drop-down and hit the search button. This action will display the form fields.
- (ii) Then the user will proceed with entering the details requested on the screen.  
**Note: The user can select a different stack from the one selected at the time of creating the Internal movement.**
- (iii) Once the details are entered and saved, the user will proceed to the next step.

## (g) Gate Out

Gate Out

1 Gate In 2 Tare Weighment 3 Stack Out 4 Weighment 5 Stacking 6 Gate out

Token No.\*  
270721/pb01ed2345/0001 Search

Gate Out Date & Time\*  
28/07/2021 12:08 AM Gate Out Number\*  
Gate No. 1 Gate Out Vehicle Status\*  
LOADED

Vehicle No\*  
pb01ed2345 Name of Driver\*  
suresh Gate In Number\*  
Gate No. 1

Remarks\*

Save

- (i) The user will select the token from the token number drop-down and hit the search button. This action will display the form fields.
- (ii) Then the user will proceed with entering the details requested on the screen.
- (iii) Once the details are entered and saved, the internal movement process is complete and the data is populated in the relevant reports & registers.

**ii) Without Truck**

**(1) Weighment required - Yes**

- (a) For without truck movement if the user selects Weighment as ‘Yes,’ then the user can enter the weighment details by clicking on the ‘Add Weighment Details’ button.

10% Bag Weight			2% of Empty Bag Weight		
Sno	Weight (in KG)	Action	Sno	Weight (in Grams)	Action
1	<input type="text"/>		1	<input type="text"/>	
2	<input type="text"/>	Remove	2	<input type="text"/>	Remove
3	<input type="text"/>	Remove	3	<input type="text"/>	Remove
4	<input type="text"/>	Remove	4	<input type="text"/>	Remove
5	<input type="text"/>	Remove	Avg. Weight	0.000 KG	
6	<input type="text"/>	Remove	Total Weight	0.000 KG	
Avg. Weight	0.00000				
	QTL				
Total Weight	0.00000				
	QTL				

[Save & Close](#)

- (b) The user will enter the weight of 10% bags and 2% empty gunny weight in the spaces provided in the popup.
- (c) The user can also reduce the number of bags for weighment by clicking on the ‘Remove’ button.
- (d) Once the details are entered, the system will autocalculate the Average weight and Tital weight of stock and empty gunnies.
- (e) Clicking on the ‘Save & Close’ button will save the details and the same will reflect in the weighment details.

- (2) Weighment required - No
  - (a) For without truck movement if the user selects Weighment as 'NO,' then the average weight of the bags in the stack will move to the destination stack.
- (3) The user will then proceed with entering the other details like:
  - (a) Destination compartment
  - (b) Stack type
  - (c) Destination stack number
  - (d) Reason for IM
  - (e) ACK/WHR Number (Multiple ACK selection is available )
  - (f) Quantity of Made / Palla / Spillage up to be transferred
  - (g) Quantity of Bags to be transferred (from each ACK selected)

H. Once all the details are entered the user can click on submit button to save the entry. The system will update all the relevant registers, i.e., Stock registers, stack wise register, and Internal Movement report.



# Inter Godown Movement

## 1. Create Internal Movement

A. A warehouse can create an Internal movement by following the steps described below:

### Internal Movement → Create Internal Movement

Warehouse > Internal Movement

**Internal Movement**

Choose Type\*  Choose Source Godown\*  [Get Detail](#)

**Manage Depositors**


#	Stack	Commodity	Balance Bags	Madeup/Palla/Spillage Bags	Move Bags	Move Madeup/Palla/Spillage Bags
<b>AARICSON</b>						
1	<input type="checkbox"/> 1A-4	WHEAT	1000	0	<input type="text"/>	<input type="text"/>
<b>IFFCO SONIPAT</b>						
1	<input type="checkbox"/> 1A-9	FERTILIZER	360	0	<input type="text"/>	<input type="text"/>
<b>FCI</b>						
1	<input type="checkbox"/> 1A-10	RICE (Non-Basmati)	3790	0	<input type="text"/>	<input type="text"/>
<b>FCI Moga</b>						
1	<input type="checkbox"/> 1A-6	RICE (Non-Basmati)	38	0	<input type="text"/>	<input type="text"/>
<b>LG Electronics</b>						
1	<input type="checkbox"/> 1A-12	WHEAT	50600	2	<input type="text"/>	<input type="text"/>
<b>SWARNA</b>						
1	<input type="checkbox"/> 1A-5	RICE (Non-Basmati)	2092	5	<input type="text"/>	<input type="text"/>

[Save & Next](#)

B. The user will get details of the stock by selecting the following:

- a) Type
  - i) Intra Godown (within godown)
  - ii) Inter Godown (Between Godown)
- b) Source Godown

C. Once the user enters the details and hits on the 'Get Detail' button, the system will display the list of stacks with their stock to choose from.

D. The user can select the desired stack by first clicking on the  icon and then clicking on the checkbox for the respective row.

E. Then the user will enter the number of units and Palla/spillage/Made up they want to move under the 'Move Bags' and 'Move Madeup/Palla/Spillage bags' column.

F. Once done, the user will click on the 'Save & Next' button and confirm their action to proceed ahead.

Warehouse> Stack Details Back

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**RICE 1A-6**

Mode of Transfer* Choose One	Weightment Required* Choose One	Choose Destination godown* Choose One
Destination Compartment* Choose One	Stack type* Choose One	Destination Stack No* Nothing selected
Bags/Units* 38	Palla/Spillage/Madeup Bags*	

Reason\*  
Emptying the stack G

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**Madeup, Palla & Spillage Bags\***

Stack No 1A-6	Available Madeup Bags (in particular stack) 0	Available Palla Bags (in particular stack) 0
Available Spillage Bags (in particular stack) 0		

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**Stacking Details\***

2A-3	Bags	Madeup Bags	Palla Bags	Spillage Bags 2
------	------	-------------	------------	--------------------

Submit

G. On the next screen, the user will enter the required details like:

a) Mode of transport

i) **With Truck**

(1) **Weightment Required - Yes**

(a) For With Truck if the user selects weightment as 'Yes,' then user will perform weightment in the Gate In to Gate Out process recording weight through WCM or LWB. The weight captured in the weightment process will move to the destination stack.

Warehouse > Stack Details Back

**RICE 1A-6**

Mode of Transfer: With Truck | Weight Required: YES | Choose Destination godown: 2

Destination Compartment: 2A | Stack type: Full Stack | Destination Stack No: 2A-3

Bags/Units: 38 | Palla/Spillage/Madeup Bags:

Reason: Emptying the stack

Madeup, Palla & Spillage Bags\*

Stack No: 1A-6 | Available Madeup Bags (in particular stack): 0 | Available Palla Bags (in particular stack): 0

Available Spillage Bags (in particular stack): 0

Stacking Details\*

2A-3 | Bags: 38 | Madeup Bags: 0 | Palla Bags: 0 | Spillage Bags: 0

Submit

(b) The user will then enter the required details in the form and click on the submit button.

(c) Post confirming their action, an internal movement token will show up at the Gate-In screen.

**(d) Gate In Screen**

Gate In 27-07-2021 Gate In History

1 — 2 — 3 — 4 — 5 — 6

Gate In | Tare Weighment | Stack Out | Weighment | Stacking | Gate out

Showing 1-1 of 1 item.

S.No.	Depositor Name	Depositor Account No.	Commodity	Variety	Action
1	FCI Moga	2018/000041	RICE (Non-Basmati)	NON BASMATI	Next

(i) The user will click on the next button to proceed ahead.

Gate In [Gate In History](#) [Back](#)

1 2 3 4 5 6

Gate In Tare Weighment Stack Out Weighment Stacking Gate out

Depositor Name\* FCI Moga Gate In Date\* 27/07/2021 Gate In Time\* 11:25 PM

Gate In Number\* Gate No. 1 Vehicle No.\* Enter Vehicle Number Driver Name\* Enter Name of Driver

[Save](#) [Cancel](#)

(ii) The user will enter the required details and click on the save button to proceed to the next step.

(iii) The user can click on the Gate-In history button to view the list of gate-ins that happened over a time.

Issue Gate In History

27/07/2021 TO 28/07/2021 [Search](#) [Issue Gate In](#)

Showing 1-1 of 1 item.

#	Depositor Name	Token Number	Gatepass Number	Vehicle Number	In Date	In Time	Actions
1	FCI Moga	270721/pb01ed2345/0001	AP0260296	pb01ed2345	27/07/2021	11:25 PM	

(iv) The user can perform the following steps on the screen:

- Search:** By providing the from date and to date the user can search for a specific period.
- Print:** Clicking on the print icon will print the gate-in pass.

## (e) Tare Weighment

Tare Weighment

1 Gate In 2 Tare Weighment 3 Stack Out 4 Quality Check 5 Weighment 6 Gate out

Token No. : 270721/pb01ed2345/0001 Search

Warehouse Name\* ASSETC Commodity Group\* FOOD GRAIN Commodity Name\* RICE (Non-Basmati) (NON BASMATI)

Name of Depositor\* FCI Moga Vehicle No.\* pb01ed2345 Driver Name\* suresh

Weighment Date\* 27/07/2021 Weighment Time\* 23.26 Weighbridge Owner Type : OWN

Tare Weight (Qtls)\* Capture Weight Save

- (i) The user will select the respective token from the Token number drop-down and hit the search button. This action will display the form fields to the user.
- (ii) The user will select the weighbridge owner type and proceed with capturing the tare weight of the truck.

Capture Weight (Qtls)

Capture Close

- (iii) Once done, the user will save the details and proceed to the next step.
- (iv) The user can click on the Weighment history button to view the list of weighments performed over a time.

Issue Weighment History

27/07/2021 TO 28/07/2021 Search Issue Weighment

Showing 1-1 of 1 item.

#	Token No	Owner Type	Gross Weight	Truck No	Weighment Date	Weighment Time	Verify
1	270721/pb01ed2345/0001	OWN	0.00000	270721	27/07/2021	23.26	

- (v) The user can perform the following steps on the screen:
  3. **Search:** By providing the from date and to date the user can search for a specific period.

4. **Print:** Clicking on the print icon will print the weighment slip.

**(f) Stack Out**

Stack Out

1 Gate In 2 Tare Weighment 3 Stack Out 4 Weighment 5 Stacking 6 Gate out

Select Main Token: 270721/pb01ed2345/0001  
Select Sub Token: 270721/pb01ed2345/0001(S1) Search

Depositer Details

WHR Number *	Compartment *	Stack Number *	Balance Packages/Units/Bags or Lots *	Requested Packages/Units/Bags or Lots *	Add More
FCI-1584682476	2A	2A-4	40	40	

Stack No	Madeup Bags	Palla Bags	Spillage Bags
2A-4	5	0	45

Save Cancel

(v) The user will select the main token and sub token from the provided drop-downs and hit the search button. This action will display the form fields.

(vi) The user will enter the requested details and proceed with saving the details.

(vii) The user can select multiple stacks for stack out by clicking on the 'Add More' button.

(viii) Once the details are saved, the user will proceed to the next space.

## (g) Weighment

Issue Weighment Out

1 Gate In — 2 Tare Weighment — 3 Stack Out — 4 Weighment — 5 Stacking — 6 Gate out

Token No.\*  
270721/pb01ed2345/0001(S1)

Warehouse Name\* ASSETC Commodity Group\* FOOD GRAIN Commodity Name\* RICE (Non-Basmati)(NON BASMATI)

Name of Depositor\* FCI Moga Truck No.\* pb01ed2345 Driver Name\* suresh

Weighment Date\* 27/07/2021 Weighment Time\* 23:57

Tare Weight(Qtls)\* 30.00000 Gross Weight(Qtls)\*  Weight of One Empty Gunny in (Grams Only)

Net Weight(Qtls)

Details

Sr No.	Stack No.	No. of Bags/Units (Stack Out)	Acknowledgement/ Warehouse Receipt No
1	2A-4	40	FCI-1584682476

- (v) The user will select the token from the token number drop-down and hit the search button. This action will display the form fields.
- (vi) Then the user will proceed with entering the weighment details requested on the screen.
- (vii) The user will click on the capture weight button and proceed with entering the gross weight of the truck. The system will auto-calculate the Net weight of the stock through the following formula:  
**Net Weight = Gross weight – Tare weight – (Empty gunny weight \* number of bags)**
- (viii) Once the details are entered and saved, the user will proceed to the next step.

## (h) Stacking

Stack Details

1 Gate In 2 Tare Weighment 3 Stack Out 4 Weighment 5 Stacking 6 Gate out

Token No.  
270721/pb01ed2345/0001(S1) Search

Commodity: RICE (Non-Basmati) Variety: NON BASMATI No. Of Units: 40  
Date: 28-07-2021

Godown No\*: 2 Compartment No\*: 2A Stack type: Full Stack  
Main Stack No\*: 2A-3 Bags/Units\*: 40  
Madeup Bags: 5 Palla Bags: 0 Spillage Bags: 45

Submit

(iv) The user will select the token from the token number drop-down and hit the search button. This action will display the form fields.

(v) Then the user will proceed with entering the details requested on the screen.

**Note: The user can select a different stack from the one selected at the time of creating the Internal movement.**

(vi) Once the details are entered and saved, the user will proceed to the next step.

## (i) Gate Out

Gate Out

1 Gate In 2 Tare Weighment 3 Stack Out 4 Weighment 5 Stacking 6 Gate out

Token No.\*  
270721/pb01ed2345/0001 Search

Gate Out Date & Time\*  
28/07/2021 12:08 AM  
Gate Out Number\*  
Gate No. 1  
Gate Out Vehicle Status\*  
LOADED

Vehicle No\*  
pb01ed2345  
Name of Driver\*  
suresh  
Gate In Number\*  
Gate No. 1

Remarks\*

Save



- (i) The user will select the token from the token number drop-down and hit the search button. This action will display the form fields.
- (ii) Then the user will proceed with entering the details requested on the screen.
- (iii) Once the details are entered and saved, the internal movement process is complete and the data is populated in the relevant reports & registers.

**(2) Weighment Required - No**

- (a) For With truck movement if the user selects ‘No,’ then the average weight of the bags in the stack will move to the destination stack.

Warehouse > Stack Details Back

**RICE 1A-6**

Mode of Transfer\*  Weighment Required\*  Choose Destination godown\*

Destination Compartment\*  Stack type\*  Destination Stack No\*

Bags/Units\*  Palla/Spillage/Madeup Bags\*

Reason\*  G

**Madeup, Palla & Spillage Bags\***

Stack No  Available Madeup Bags (in particular stack)  Available Palla Bags (in particular stack)

Available Spillage Bags (in particular stack)

**Stacking Details\***

**2A-3** Bags  Madeup Bags  Palla Bags  Spillage Bags

Submit

- (b) The user will then enter the required details in the form and click on the submit button.
- (c) Post confirming their action, an internal movement token will show up at the Gate-In screen.

### (d) Gate In Screen

Gate In 27-07-2021 Gate In History

1 2 3 4 5 6

Gate In Tare Weighment Stack Out Weighment Stacking Gate out

Showing 1-1 of 1 item.

S.No.	Depositor Name	Depositor Account No.	Commodity	Variety	Action
1	FCI Moga	2018/000041	RICE (Non-Basmati)	NON BASMATI	<span>Next</span>

(i) The user will click on the next button to proceed ahead.

Gate In Gate In History Back

1 2 3 4 5 6

Gate In Tare Weighment Stack Out Weighment Stacking Gate out

Depositor Name\*  Gate In Date\*  Gate In Time\*

Gate In Number\*  Vehicle No.\*  Driver Name\*

Save Cancel

(ii) The user will enter the required details and click on the save button to proceed to the next step.

(iii) The user can click on the Gate-In history button to view the list of gate-ins that happened over a time.

Issue Gate In History

TO  Search Issue Gate In

Showing 1-1 of 1 item.

#	Depositor Name	Token Number	Gatepass Number	Vehicle Number	In Date	In Time	Actions
1	FCI Moga	270721/pb01ed2345/0001	AP0260296	pb01ed2345	27/07/2021	11:25 PM	

(iv) The user can perform the following steps on the screen:

1. **Search:** By providing the from date and to date the user can search for a specific period.
2. **Print:** Clicking on the print icon will print the gate-in pass.

## (e) Stack Out

Stack Out

1 Gate In   2 Tare Weighment   3 Stack Out   4 Weighment   5 Stacking   6 Gate out

Select Main Token  
270721/pb01ed2345/0001

Select Sub Token  
270721/pb01ed2345/0001(S1)

Search

Depositer Details

WHR Number *	Compartment *	Stack Number *	Balance Packages/Units/Bags or Lots *	Requested Packages/Units/Bags or Lots *	Add More
FCI-1584662476	2A	2A-4	40	40	

Stack No	Madeup Bags	Palla Bags	Spillage Bags
2A-4	5	0	45

Save Cancel

- (i) The user will select the main token and sub token from the provided drop-downs and hit the search button. This action will display the form fields.
- (ii) The user will enter the requested details and proceed with saving the details.
- (iii) The user can select multiple stacks for stack out by clicking on the 'Add More' button.
- (iv) Once the details are saved, the user will proceed to the next space.

## (f) Stacking

Stack Details

1 Gate In   2 Tare Weighment   3 Stack Out   4 Weighment   5 Stacking   6 Gate out

Token No.  
270721/pb01ed2345/0001(S1)

Search

Commodity: RICE (Non-Basmati)   Variety: NON BASMATI   No. Of Units: 40

Date: 28-07-2021

Godown No\*: 2   Compartment No\*: 2A   Stack type: Full Stack

Main Stack No\*: 2A-3   Bags/Units\*: 40

Madeup Bags: 5   Palla Bags: 0   Spillage Bags: 45

Submit

- (i) The user will select the token from the token number drop-down and hit the search button. This action will display the form fields.
- (ii) Then the user will proceed with entering the details requested on the screen.

**Note: The user can select a different stack from the one selected at the time of creating the Internal movement.**

- (iii) Once the details are entered and saved, the user will proceed to the next step.

### (g) Gate Out

- (i) The user will select the token from the token number drop-down and hit the search button. This action will display the form fields.
- (ii) Then the user will proceed with entering the details requested on the screen.
- (iii) Once the details are entered and saved, the internal movement process is complete and the data is populated in the relevant reports & registers.

### ii) Without Truck

**(1) Weighment required – Yes**

Warehouse > Stack Details Back

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**RICE 1A-6**

Mode of Transfer* Without Truck	Weighment Required* YES	Choose Destination godown* 2
Destination Compartment* 2A	Stack type* Full Stack	Destination Stack No* 2A-3
Bags/Units* 38	Palla/Spillage/Madeup Bags*	

Add WCM Details
Avg Bags Weight  
0 KG
Avg Gunny Weight  
0 KG
Total Net Weight  
0 KG

Reason\*  
Emptying the stack C

---

**Madeup, Palla & Spillage Bags\***

Stack No 1A-6	Available Madeup Bags (in particular stack) 0	Available Palla Bags (in particular stack) 0
Available Spillage Bags (in particular stack) 0		

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**2A-3**

WHR/ACK No. Nothing selected	Madeup Bags To Be Transferred	Palla Bags To Be Transferred	Spillage Bags To Be Transferred
WHR/ACK No.	Available Bags (in particular stack)	Bags To Be Transferred	

Submit

(a) For without truck movement if the user selects Weighment as 'Yes,' then the user can enter the weighment details by clicking on the 'Add Weighment Details' button.

Add WCM Weight ×

10% Bag Weight			2% of Empty Bag Weight		
Sno	Weight (in KG)	Action	Sno	Weight (in Grams)	Action
1	<input type="text"/>		1	<input type="text"/>	
2	<input type="text"/>	<input type="button" value="Remove"/>	2	<input type="text"/>	<input type="button" value="Remove"/>
3	<input type="text"/>	<input type="button" value="Remove"/>	3	<input type="text"/>	<input type="button" value="Remove"/>
4	<input type="text"/>	<input type="button" value="Remove"/>	4	<input type="text"/>	<input type="button" value="Remove"/>
5	<input type="text"/>	<input type="button" value="Remove"/>	Avg. Weight		0.000 KG
6	<input type="text"/>	<input type="button" value="Remove"/>	Total Weight		0.000 KG
Avg. Weight		0.00000 QTL			
Total Weight		0.00000 QTL			

(b) The user will enter the weight of 10% bags and 2% empty gunny weight in the spaces provided in the popup.

(c) The user can also reduce the number of bags for weighment by clicking on the 'Remove' button.

(d) Once the details are entered, the system will autocalculate the Average weight and Tital weight of stock and empty gunnies.

(e) Clicking on the 'Save & Close' button will save the details and the same will reflect in the weighment details.

(2) Weighment required - No

(a) For without truck movement if the user selects Weighment as 'NO,' then the average weight of the bags in the stack will move to the destination stack.

(3) The user will then proceed with entering the other details like:

(a) Destination compartment

(b) Stack type

(c) Destination stack number

(d) Reason for IM

(e) ACK/WHR Number (Multiple ACK selection is available )

(f) Quantity of Made / Palla / Spillage up to be transferred

(g) Quantity of Bags to be transferred (from each ACK selected)

H. Once all the details are entered the user can click on submit button to save the entry. The system will update all the relevant registers, i.e., Stock registers, stack wise register, and Internal Movement report.


## 2. Internal Movement Report

A. The user can view the list of internal movements performed in the warehouse through the internal movement report. To access the report the user can follow the below-mentioned steps:

### Internal Movement >> Internal Movement Report

Region: RO ASSET Warehouse: ASSETC From: 2021-07-27 To: 2021-07-28

Search

 **Central Warehousing Corporation**  
केन्द्रीय भंडारण निगम  
A Govt. Of India Undertaking

**Internal Movement Report**

RO ASSET: ASSETC

Date	Source Stack						Destinations Stack						Loss(qtls.)	Gain(qtls.)
	Stack Name	Bags	Weight	Madeup Bags	Palla Bags	Spillage Bags	Stack Name	Bags	Weight	Madeup Bags	Palla Bags	Spillage Bags		
2021-07-28	2A-4	40	19.768	5	0	45	2A-3	40	19.76800	3	0	40		

🕒 July 28, 2021, 12:36 am

B. The user can view the report by entering the desired values in the search parameters. This will display the list of entries made between the selected dates.